

Instruction

Visual Guide

At the left side of your screen, scroll down until you see Sync with other Calendars and click on it.

BUSINESS SETTINGS

Availability

Integrations

Sync with other Calendars

Email Settings

On the *Sync with Other Calendars* page, click on *Google Calendar*.

Sync with Other Calendars

Google Calendar

iCloud

Outlook Office 365

Outlook Exchange

Outlook.com

1-way Subscription

Active

Calendar Syncin

Appointments will be instantly a

Step 1: Connect to Goog

To get started, allow access to y
page.

Connect to Google Calendar

Sign in to Google with your Google Account.

After you log onto Google, review the terms or service and privacy policies to ensure you are comfortable with them.

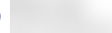
To complete linking your account to Acuity Scheduling, click the Allow button.

Sign in with Google



Choose an account

to continue to [Acuity Scheduling, by Squarespace](#)



Use another account

To continue, Google will share your name, email address, language preference, and profile picture with Acuity Scheduling, by Squarespace. Before using this app, you can review Acuity Scheduling, by Squarespace's [privacy policy](#) and [terms of service](#).